

**Banbury Partnership of Schools Development Plan 2007 - 2009**  
**ECM - Enjoy and Achieve, make a positive contribution, Achieve Economic Well being**  
**Core Offer - Community Access**

**Objective: Where the School has facilities suitable for use by the wider community. Also take a role in supporting the development of the Youth Offer in the community by opening up its facilities to youth services as appropriate. Offering Community access to suitable facilities and Adult Learning programmes.**

Key Tasks	By Whom	By When	How ? Resources	Cost-Funding-£	Status	Success Criteria
Identify funding	KSB & Headteachers	1 September 2007 & ongoing	Adult Learning and Family Learning. <b>Check the <a href="http://www.grantsearch.co.uk">www.grantsearch.co.uk</a> and <a href="http://www.grants4schools.info">www.grants4schools.info</a> websites regularly for funding opportunities. Leading on Funding Project for network of ESCOs in Oxfordshire related to standards for the Full Core Offer to inform guidance notes.</b>	Funding for courses available through Adult Learning budget. No cost to school. Yearly subscription for Grants 4 Schools - £99 + VAT. <b>June 2008 -OCC notified BPS of 3 Year Funding Plan.</b> September 2008 - Template designed and agreed by BPS - Refer to Funding Template: Extended Services Funding Bid:2008-2009 Application. July/August/September 2008 - Refer to Partnership Extended Services Funding Allocations for Year 1,2,3 and Total.	6.2.08 Met with member of the Adult Learning and Family Learning Team. Gained information regarding communication, funding and courses and workshops available. Funding files collated for general funding and Grants 4 Schools Funding opportunities. Receive regular funding newsletters from Grants 4 Schools. To organise "Gift Aid" documentation for Hanwell Fields Community School as trial and then be shared across Partnership if successful. Meeting held on 7 May 2008 to start Funding Project with team. Draft guidance notes on Funding to be prepared for next meeting on 16 June 2008	February 2008 - Hanwell Fields Community School booked Learning Styles "Getting ready for School" Workshop for May 2008. Information on Workshops and Courses emailed regularly to BPS. <b>2 April 2008 - Shared informational letter and meeting outcomes for Extended Services from OCC - Future funding and activities. Shared information and gave debrief in relation to the "Grants and Making Money for Schools " Seminar.</b> <b>April 2008 organised subscription to Grants 4 Schools website for funding opportunities. From April 2008 - Send out Grants 4 Schools Funding Newsletters every 2 weeks to all BPS Headteachers highlighting areas of interest.</b> <b>July/August 2008 - Completed Funding Project.</b>
Identify resource	KSB & Headteachers	1 February 2008	Meet Adult Learning Personnel, liaise and inform of Audit results for Partnership, review facilities and opportunity to offer access, Adult Education Programmes, Job Creation, Housing Advice, Skills for Life, Careers Advice	Funding for courses available through Adult Learning budget. No cost to school. Funding available for "Keeping up with the Kids" Course.	6.2.08 Met with member of the Adult Learning and Family Learning Team. Gained information regarding communication, funding and courses and workshops available. Regularly email and communicate with Family Learning Team with any requests and updates from BPS.	February 2008 - Hanwell Fields Community School booked Learning Styles "Getting ready for School" Workshop for May 2008. Information on Workshops and Courses emailed regularly to BPS. June 2008 - Family Learning Workshops arranged across some schools in BPS.
Ensure sustainability	Headteachers	1 April & ongoing	Provision and support from Adult Learning		Review regularly with Family Learning Team. Communicate regularly by email and telephone.	June 2008 - Family Learning Workshops arranged across some schools in BPS.
Identify Venue & accommodation	KSB & Headteachers	1 February 2008	Venues & contact Database, review facilities available	Need room/facility to run course/workshop	<b>February 2008 Database being developed in preparation for review before publication in May / June 2008.</b>	<b>Reviewed April / May 2008. Database being developed and updated and available in excel spreadsheet format and Outlook contacts format. To be published across BPS in June 2008.</b> <b>September 2008 - Venue and Contact Information published. Available hard copy and also electronic format for all BPS Headteachers and also for multi agency use</b>
Check current provision	KSB	1 September 2007 & ongoing	Audit via Provision Map. <b>Regularly update Provision Map in preparation for Audit requirements.</b>		Review regularly with Family Learning Team. May 2008 - KSB designed and published Extended Services Leaflet in order to publicise the BPS and give an explanation of Extended Services. May / June 2008 to work with OCC Extended Services Manager, ESCOs and ESDOs to develop the template for the Full Core Offer including trialling and checking across the Schools within the Partnership progression against our Provision Map.	November/December 2007 - Schools identified that needed Adult Learning support. Met and shared information with Family Learning Team. <b>Extended Services Leaflet completed, published and distributed across BPS. 1030 copies to all BPS Schools. 238 copies to associated agencies.</b> <b>June 2008 - 1403 Extended Services Leaflets distributed across BPS and associated agencies. Completion of TDA Audit with ESDO in May 2008.</b> <b>September/October/November 2008 - Continue to audit the Schools in the BPS via the Provision Map and Full Core Offer Standards. Also auditing schools using new templates with the ESDO</b>
Ensure appropriate support	KSB & Adult Learning Team	1 September 2007 & ongoing	Support from Adult Learning Team		Review regularly with Family Learning Team. <b>August 2008 - Meeting with Administration Manager - Adult Learning - information in Heads Report September 2008.</b>	November/December 2007 - Schools identified that needed Adult Learning support. Met and shared information with Family Learning Team. September 2008 - Reported at Heads Meeting re: link with Adult Learning and meeting with Administration Manager.

