

Hanwell Fields Community School/

BEHAVIOUR POLICY

Agreed By Staff: September 2005

Ratified by governors: October 2005

Review Date: September 2008

Review date : September 2010

Our Values: At Hanwell Fields Community School we are learning together through a set of *Values* that are shared by our whole school community; pupils, parents and their families, staff and our governing body.

Pupils have the right to learn

Teachers have the right to teach

Parents have the right to be involved

Governors have the right to be informed

Everyone has the right to be heard

Everyone has the right to be safe

Everyone has the right to be respected

Everyone has the right to dignity

Everyone has the right to their rights

Rights and Responsibilities: At Hanwell Fields Community School we believe it is the *right* and the *responsibility* of all our stakeholders; pupils, parents, staff and governors to expect and provide a safe, welcoming, happy and well ordered environment in which everyone is able to learn and work effectively, and successfully alongside each other.

Pupils Rights	Parents Rights	Staff Rights	Governors Rights
<ul style="list-style-type: none"> -Physical & emotional safety and protection -Access to resources -To learn & come to understand how learning will help them live in the world now and as adults -To receive teacher assistance -To gain interest, confidence & pleasure from learning -To be treated fairly & with dignity -To privacy & confidentiality -To receive the support of outside agencies & specialist services -To feel that their opinions are valued and that they are important -To be challenged and reach their full potential -To have a voice and be involved within school policy and decision making 	<ul style="list-style-type: none"> -To be spoken to respectfully -To be involved and participate in decisions that may need to be made -To have access to information on school procedures and curriculum and some school policies -To receive up to date and accurate information on the progression and development of their child's learning -To expect consistent teaching methods -To expect non-discriminatory practices 	<ul style="list-style-type: none"> -To be treated with courtesy and respect by pupils and their parents and colleagues -To achieve job satisfaction -To feel supported by their colleagues -To participate in continued professional development -To have access to advisory teachers and consultants -To be treated equally and have the same opportunities as their colleagues -To express an opinion and be heard -To have an opportunity to contribute to school policy -To feel secure emotionally & physically whilst at school 	<ul style="list-style-type: none"> -To be welcomed in school -To be informed -To be kept up to date -To be involved with policy making -To have access to training
Pupils Responsibilities	Parents Responsibilities	Staff Responsibilities	Governors Responsibilities
<ul style="list-style-type: none"> -To care about themselves and those around them -To share resources and use them safely -To take care of resources and their environment -To be cooperative & considerate -To speak out in way that is constructive -To listen and not obstruct the learning of others -To help others to feel confident and positive about themselves -To be accountable for their actions -To share the attention of their teacher -To join in with school life and its routines 	<ul style="list-style-type: none"> -To be committed to supporting their child's education -To speak politely and respectfully to all school staff -To be open and willing to listen -To be prepared to find workable solutions to difficult situations -To speak up and ask for information when it is needed -To make time to be involved 	<ul style="list-style-type: none"> -To be competent, up to date and creative -To provide a welcoming, supportive, positive and stimulating environment -To assist Pupils who need help -To model courteous behaviour -To listen to, be supportive of and consult with colleagues, pupils and parents -To be fair and involved -To be professional and leave their own feelings at home -To involve pupils in decision making 	<ul style="list-style-type: none"> -To report to parents -To monitor -To be fair -To be informed

Aims and Expectations: At Hanwell Fields Community School we *aim* to provide the best education possible by *expecting* pupils, parents, staff and governors to work and play together through agreed codes of behaviour.

	In the classroom	In & around the building	At lunchtime	In the community
Pupils	<ul style="list-style-type: none"> • Pupils sit quietly • Try their hardest • Be polite, have good manners • Raise their hands • Take turns • Concentrate on the task at hand • Help others • Allow others to learn • Have a go • Tell the truth • Respect the rights of other pupils and of the staff 	<ul style="list-style-type: none"> • Walk • Remember that other pupils may be working around them • Hold a door open for a friend who may be following • To wear a school helmet when cycling to school • Supporting younger children 	<ul style="list-style-type: none"> • Sit down • Raise their hands when they have finished • Talk quietly • Play safely & fairly • Help others • Ensure everyone has a friend • Treat equipment with care • Eat healthily so they are equipped and ready to learn • Buddying new and younger children 	<ul style="list-style-type: none"> • Represent the school • Be polite • Respect the property of others • Continue the behaviour that would be expected of them in school & the classroom
Parents	<ul style="list-style-type: none"> • Remember that the teaching day starts promptly and so ensure their child is in school on time • Arrange to meet with teachers at the end of the day • If volunteering in the classroom respect confidentiality of anything that they may observe • Speak respectfully when in front of other children & school families 	<ul style="list-style-type: none"> • To remember that the school building & grounds are a no smoking environment • To provide their child with a helmet if they are cycling to school 	<ul style="list-style-type: none"> • Provide their child with a healthy and nutritious lunch that will allow them to continue to learn to their full potential in the afternoon 	<ul style="list-style-type: none"> • Speak with confidence and respect for their child's education and educators
Staff	<ul style="list-style-type: none"> • Provide a broad & balanced curriculum • Differentiate to the abilities of all pupils • Consider pupil interests & learning styles • Be prepared and informed • Respect pupil rights • Produce a welcoming & stimulating environment • Communicate effectively with Learning Support Assistants • Change classroom management strategies where necessary • Give more time if needed & be flexible 	<ul style="list-style-type: none"> • Walk • Produce a welcoming & stimulating environment • To ensure pupils are safe • To take care of themselves and ensure their physical and mental well being by finding a suitable work/life balance 	<ul style="list-style-type: none"> • Ensure that pupils are safe • Have high expectations • Be vigilant • Interact with the <u>pupils</u> • Stop inappropriate behaviour • Communicate with class teachers • Be on time • Listen & be fair • Be calm and only shout in an emergency • Be part of the team • Seek assistance 	<ul style="list-style-type: none"> • Be supportive of their colleagues and their school • Respect pupil confidentiality • Network with other colleagues and share in their good practice
Governors	<ul style="list-style-type: none"> • Make an appointment to undertake any monitoring 	<ul style="list-style-type: none"> • Ensure pupils are safe 	<ul style="list-style-type: none"> • Ensure pupils have access to a healthy lunch 	<ul style="list-style-type: none"> • Be supportive of their colleagues and their school